**Troop 59 Eagle Scout Project Procedure**

1. Come up with a project idea, discuss with Scoutmaster - upon his approval to proceed
2. He will schedule you to present the basic idea to the Troop Committee – you will have to bring the Eagle workbook project proposal section (pages A-E) filled out :

http://monmouthbsa.org/council/committees/advancement/eagle-scout/

and any supporting info or pictures available for them. (When doing the proposal be sure to save the workbook to your computer first, then fill it out on the computer and save your work.)

This should all be done on your computer and printed out. Do not write it by hand. Take pride in all aspects of this work. Incomplete, inaccurate or sloppy work will require you doing it again.

The Scoutmaster will give you his **SIGNATURE** in “Unit Leader Approval” when he is satisfied that the committee has approved the proposal and you have made any modifications the committee required

1. Meet with your project beneficiary (that’s who you are doing the project for) and obtain their **SIGNATURE** “Beneficiary approval”
2. After these steps and signature (2) , you will meet with the Troop Eagle Scout Advancement coordinator (Mr. Wall). Contact him by email timwall5@verizon.net

Upon his approval and **SIGNATURE** (he will sign the “Unit Committee Approval” space)

you will be directed to meet with the Eagle Scout Coordinator from Monmouth Council. DO NOT contact him until told to do so.

1. Meet with the council representative (Mr. Wall will provide you his contact information),

upon his approval and **SIGNATURE** as “Council or District Project Approval Representative , you can start your project. Nothing can be done until this signature is obtained.

* Now you are ready to get started. Follow the directions in the workbook.
* Go to the next section of the workbook and prepare your “Eagle Scout Project Plan” and “fundraising proposal” if required.
* Make copies of everything. Things get misplaced or lost, always have another copy.

**You can do no work, raise no money or get started on anything**

**until all 4 signatures are obtained!!!!!!!!!!!!!**